

Date: _____

Dorms Check- in and Checkout Form

Talia/ Federman / Britania Dorms

To: Dorms House Mother

Resident's Full Name: _____

Apartment: _____ Room #: _____ Date of Entrance: _____

List of Equipment in the Room:

- Closet
- Bed + Mattress
- Electric/ Gas Stove
- Desk + Chair
- Linen
- Pillow

Fan

I hereby declare that I checked the room, the apartment, and the equipment detailed above and I found it to be in order.

Date: _____ Signature: _____

For the Dorms Use:

The Resident Checked Out on: _____

- The Room has been returned and found in order.
- The Key for the room has been returned.
- The Linen and Pillow has been returned.
- The Fan has been returned.

Date: _____ Signature: _____