



**UNIVERSITY OF HAIFA**  
**International School**

July 4, 2024

Dear Student,

**Re: Tuition Fees and Cancellation Policy for the International Master's Program in International Relations, Dual Degree at the University of Haifa 2024-2025 for Foreign Students**

The duration of study in this program is one Academic year (fall, spring and summer semesters), and accordingly, each M.A. student will have to pay in full for the Academic year of 2024-2025.

**Tuition for the Academic Year 2024-2025:**

Basic Tuition Fee \$5,000

(Not including Dormitories)

**Additional Mandatory Fees:**

Service Fees            \$275

Health Insurance    will be updated upon arrival to Israel

Dormitories            will be paid to the dorm's office directly.

**Billing Details:**

**Tuition:**

- **\$1,000** Deposit towards Tuition Fee must be paid within 2 weeks after receiving a Payment Schedule for the program.
- The remaining Tuition Fee plus Service Fees and Health Insurance Fee is divided into two equal payments on the following dates:  
Nov. 15 2024, Dec. 15 2024

**Cancellation Policy for the Academic Year 2024-2025:**

A candidate and/or a student who decides to cancel the registration for the university or to withdraw from studies respectively, must provide the University of Haifa with a written cancellation notice, by e-mail to the University Studies Department, Department of Tuition Fees and the International School to the following e-mail addresses: [shaim@univ.haifa.ac.il](mailto:shaim@univ.haifa.ac.il), [asonegoko@univ.haifa.ac.il](mailto:asonegoko@univ.haifa.ac.il) [greenber@univ.haifa.ac.il](mailto:greenber@univ.haifa.ac.il). A request for confirmation of the e-mail's receipt should be included.

On the day of receipt of the above-mentioned written cancellation notification, the student's registration process and/or studies will be deemed cancelled.

Notification by telephone or in conversation will not be considered an eligible cancellation.

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Students and candidates who cancel their registration or whose registration was cancelled/ terminated by the University of Haifa, will be required to immediately settle any outstanding balance due and payable to the University of Haifa according to the University of Haifa's cancelation policy as stated below:

<b>Date of Notification in Writing</b>	<b>Not Registered for Courses</b>	<b>Registered for Courses</b>
<b>By 15.08.2024</b>	Full refund of the Deposit payment	<b>Full refund of the Deposit payment minus 100\$ service cancellation fee.</b>
<b>From 16.08.2024 to 15.09.2024</b>	Refund of half of the Deposit payment	<b>A charge of full Deposit payment</b>
<b>From 16.09.2024 to 08.12.2024</b>	A charge of Deposit payment	<b>A charge of full Deposit payment</b>
<b>From 09.12.2024 to 05.01.2025</b>	A charge of Deposit payment	<b>A charge of 35% of the Basic Tuition Fee, plus Service Fees.</b>
<b>From 06.01.2025 to 03.02.2025</b>	A charge of Deposit payment	<b>A charge of 50% of the Basic Tuition Fee, plus Service Fees.</b>
<b>From 04.02.2025 to 07.04.2025</b>	A charge of Deposit payment	<b>A charge of 75% of the Basic Tuition Fee, plus Service Fees.</b>
<b>From 08.04.2025</b>	A charge of Deposit payment	<b>A charge of the full Basic Tuition Fee, plus Service Fees.</b>

- Health insurance will be paid until the day in which the student leaves the University of Haifa study program.

Sincerely,  
University of Haifa  
International School  
Finance Department

**Student Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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