

Full legal Name of Institution	Paris Lodron Universität Salzburg
Head of Institution	Ao. Univ.-Prof. Dr. Martin Weichbold Vice Rector for Academic Affairs and Interim Rector
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Useful Web Pages

University Website	https://www.plus.ac.at/
International Relations Department Homepage	International Relations Office (plus.ac.at)
University general Course catalogue PLUSonline (available two months prior to semester start)	Courses - PLUSonline - Universität Salzburg (uni-salzburg.at)
Preselected courses taught in English by department	Courses taught in English by Department (plus.ac.at)

Academic Year 2023/2024

General Exchange Information

Nomination deadlines <i>In general</i> KA171	May 15 th for winter semester /academic year October 15 th for spring semester Within KA171 calls for applicants, application deadline, application requirements, acceptance confirmation, etc. depend on the arrangements set in the Inter-institutional Agreements (IIA) concluded by the respective Partners. They will differ from one Partner Universities to another as well between PLUS departments involved.
Erasmus+ Entry Form	To be downloaded from our homepage: Forms (plus.ac.at) Students send the Entry Form any time after having received an acceptance e-mail. Based on the data provided in the Entry Form Admission Letter and Grant Agreement are issued.
Orientation Weeks <i>IRD organizes introductory events for incoming exchange students.</i>	During the last two weeks of September and February. Exact dates will be provided via e-mail and at the International Office website.
Semester dates / Course Work (incl. estimated exam period) <i>Details:</i>	Winter semester: October 1 st – January 31 st Summer semester: March 1 st – June 30 th Important dates and deadlines - Paris Lodron Universität Salzburg (plus.ac.at)
Language(s) of Instruction	The languages of instruction at the University of Salzburg are German and (partially) English.
Recommended German Competency Recommended English Competency	It is recommended that every incoming exchange student has sufficient proficiency in German or at least

(according to CEFR) NO formal Language Certificate required.	in English (both B2). The number of courses offered in English often depends on the level of teaching. It may be easier to find English taught courses on MA-level than on BA-level.
German Language Courses	The University Department of German Languages & Literature and the University Language Centre offer German language courses on different levels each semester. Every student has to pass a placement test at the beginning of the semester.
Courses taught in English	Almost every Faculty/ Department offers courses taught in English. Their number differs from semester to semester. Log in - PLUSonline - Universität Salzburg (uni-salzburg.at) Look for courses in English language by applying the respective filter and search. A list of English taught courses can also be found here:
Course Catalogue and Searching for Courses in PLUSonline <i>In order to access information, students do not need to be registered.</i>	PLUSonline is accessible from the Universities website. Students are able to look for courses online from all over the world. Enrolment in classes is possible only after completed registration. Should appropriate classes for the field of study for the scheduled period not be available in the system at the time students draft their Learning Agreement – they can provisionally choose classes from the current=published academic year / semester.
Learning Agreement (LA) for STUDENTS <i>Before and during the mobility</i> <i>To be signed by</i> <ul style="list-style-type: none"> • Mobile Person • Academic adviser at sending university • Academic adviser hosting university 	The LA guarantees the recognition of academic learning achievement during the mobility period by the home university after return. To draft a LA the student should refer to the course catalogue. Admission to the courses selected in the LA before the mobility is not guaranteed. A definitive course registration is possible only after full enrolment at Salzburg University. The LA can be adapted after personal registration and course selection in Salzburg is completed. For academic guidance/ orientation and to get the LA signed, the student may contact the University of Salzburg Erasmus Departmental Coordinator mentioned in the Acceptance E-Mail.
Work Load	For receiving the Erasmus+ grant a minimum of 3 ECTS (or equivalent) per month are required. (The standard workload for one term at PLUS is 30 ECTS.) For short term mobilities a minimum of 3 ECTS is required.
Mobility Agreement (MA) for STAFF <i>Before the mobility</i> <i>To be signed by</i> <ul style="list-style-type: none"> • Mobile Person • (academic) responsible at sending university • (academic) responsible at hosting university 	The template is provided by IRD and filled by academics involved. For Staff Mobility for the purpose of Teaching (STA) a minimum of 8h teaching per 5 days of presence is required. No minimum requirements for Staff Mobility for the purpose of Training.
Erasmus+ Grant Document: Grant Agreement (GA); issued by PLUS International Office	Incoming Students receive individual support € 850 per month plus travel lump sum according to distance band. (financed by Call 2022 project:) Short term students receive € 70/ 79 day 1-14, € 50/ 56 day 15-30. Incoming Staff receive individual support of € 160 per day (day 1-14) and € 112 per day (day 15-60) plus travel lump sum according to distance band.
Duration Erasmus+ mobility	Staff Mobilities 5-60 days

	<p>Student mobilities 2-12 month per study circle Short term student mobilities 5-30 days Opportunities for individuals Erasmus+ (europa.eu)</p>
Grant Payment	<p>Incoming students are asked for SEPA bank account details. If opening an online bank account is not possible, an Austrian Account can be opened upon arrival. After communicating the details, payment is made within two weeks.</p> <p>Incoming staff receive their grant as personalized cheque that can be changed into cash with a local bank or via bank transfer depending on home country upon arrival.</p>
Finding Accommodation	<p>The University of Salzburg does not own any student dormitories and therefore cannot offer a housing service.</p> <p>However we provide information about Housing Opportunities in Salzburg on our website: Living in Salzburg (plus.ac.at)</p>
Mentor system “Buddy Network”: <i>This is an optional service offered by ÖH-Salzburg (Austrian Student Union)</i>	<p>All international students coming to the University of Salzburg can apply for a “buddy” (mentor) prior to their arrival.</p> <p>For more information write an e-mail to: international@oeh-salzburg.at or register via: https://buddynetwork-salzburg.broaddy.com/register/</p>
Pick-up Service	<p>Interested students should apply for a Buddy and arrange a pick-up meeting on their own. The International Office cannot offer a pick-up service.</p>
Transcript of Records (ToR) download via PLUSonline	<p>A ToR is provided through the intranet platform PLUSonline. Each student can download and print the ToR personally. ToRs from PLUSonline are automatically generated, cannot be manipulated and are perfectly valid without seal and signature.</p>
Special Needs	<p>The University of Salzburg welcomes students with disabilities. More information: https://www.plus.ac.at/fqdd/ Contact Detail: christine.steger@sbg.ac.at</p>

Visa Requirements

Are Exchange Students required to obtain a Student Visa?	<p>EU-, EEA- and CH-Citizens who fulfil the requirements of sufficient financial funds and proof of health insurance valid in Austria do not need a visa.</p> <p>Third country nationals are required to have an entry or residence permit. The type of permit is dependent on the length and purpose of the stay. For stays up to three months (Japan: up to six months), entry and residence visas are not required from citizens of selected countries. Detailed information on entry and residence regulations is available at the Austrian representative authority (Embassy / Consulate) in the home country or via the website of the Austrian Exchange Service: https://oead.at/en/to-austria/entry-and-residence/</p>
Are Exchange Students allowed to work?	<p>Whether students are allowed to take up gainful employment in Salzburg depends on their nationality, the kind of employment they seek and on the type of residence permit granted</p> <p>[Working] (oead.at)</p> <p>For information please contact the AMS (Arbeitsmarktservice) www.ams.at</p>
Special Visa / working Permit required for work?	See above.
Proof of Financial Means	Under 24 years: EUR 613,16 / month

Older than 24 years: EUR **1.110,26** / month
[Übersicht_Aufenthaltstitel_dt_01.pdf \(oad.at\)](#)

Insurances

Health Insurance	Every exchange students must prove that she/he holds health insurance valid in Austria. For more information: https://oad.at/en/to-austria/entry-and-residence/ After arrival in Salzburg students can purchase a health insurance policy with National Austrian Health Insurance Carrier (ÖGK). Cost: € 64,78 per month (as of 2022), if necessary. (Selbstversicherung für Studierende (gesundheitskasse.at))
Other Insurances	Every exchange student is member of the Austrian Student Union automatically by being registered at the University of Salzburg. This membership includes a liability and accident insurance . Mandatory fee € 21.20 per semester

COVID-19	
Links for updates	Coronavirus information for incoming exchange students: Covid-19 Updates (plus.ac.at) Information by the Austrian Federal Ministry: Startpage Federal Ministry – Social Affairs, Health, Care and Consumer Protection (sozialministerium.at)